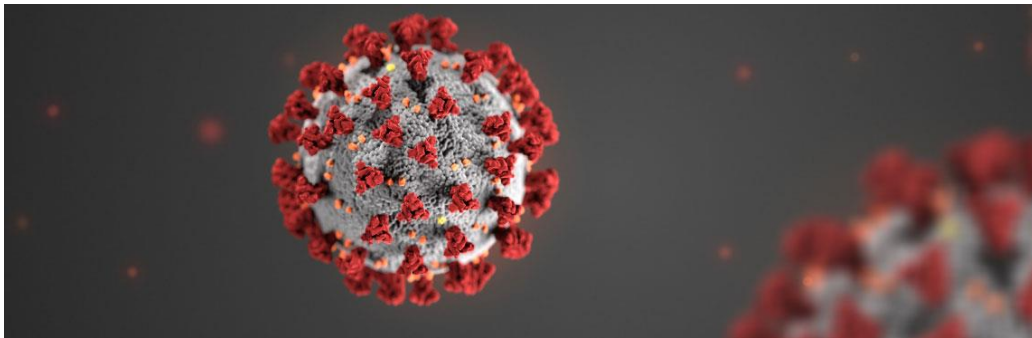


COVID-19 Site Standard




KEPBYL-013-HS-STD-0330



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PROJECT KEPBYL-013-HS-STD-0330 – COVID-19 Site Standard

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1. Purpose

This Site Standard sets out the minimum requirements for preventing and managing a COVID-19 outbreak at the Bylong Coal Project site related to exploration in fulfillment of the requirements of Authorisations A342 and A287. This Site Standard has been prepared in accordance with guidance provide by the NSW Resource Regulator citing references to other available resources.

2. Scope

This Site Standard applies to activities at the Bylong Coal Project site conducted by;

- i. KEPCO employees,
- ii. Contractors and consultants retained or engaged by KEPCO and,
- iii. Accompanied visitors

This document shall apply unless written approval from KEPCO is obtained to use an alternative process.

3. Definitions

Term	Meaning
Bylong Coal Project site	Authorisations A342 and A287
COVID-19	Coronavirus 2019
Contractor	A person or organisation retained by KEPCO to undertake work at the site
Consultant	A person or organisation retained by KEPCO to undertake professional services at the site
KEPCO employee	A person directly employed by KEPCO Bylong Australia Pty Ltd
Technical Manager	<p>Exploration Technical Manager as required by Work Health and Safety (Mines and Petroleum sites) Act 2013 and as per Mining Act 1992 Division 3 Granting of exploration licenses</p> <p>Section 23A (7) Activity approval required for assessable prospecting operations</p> <p>Conditions 33 and 34 of Authorisations 287 and 342 impose obligations on KEPCO (as licence holder) to:</p> <ol style="list-style-type: none"> 1. ensure that prospecting operations are conducted, or directly supervised, by an appropriately qualified Technical Manager; and 2. advise the Minister of the name and contact details of the Technical Manager

4. Responsibilities

The application and implementation of this Site Standard is the responsibility of all personnel on the Project where they have operational responsibilities and/or conduct work related activities. The KEPCO Technical Manager will be the focal point for associated liaison with and coordination of, Contractor and Consultant compliance with this Site Standard.

Contractors and Consultants are responsible for their personnel, in addition to compliance with this Site Standard.

All personnel on site have a duty of care to their work team and others in relation to the application and maintenance of this Site Standard for work they, their work team or others undertake.

5. Procedure

5.1 Site Access

There will be no unauthorised access to the site for conducting activities related to the fulfillment of the exploration requirements of A342 and A287. Site access will require written application to the Technical Manager who at his discretion after conducting appropriate due diligence will determine if access will be granted. Access will only be granted in writing.

As an operational norm, access to the Bylong Project site will not be granted until such time as the NSW government restrictions on gatherings and movement¹ of people are removed.

Notwithstanding the above in determining whether access will be granted, the Technical Manager will take into consideration the following;

- i. Current advices on COVID-19 restrictions as published by the Australian and NSW governments from time to time
- ii. The essential nature or otherwise of the requirement to access the site
- iii. Whether the employees of an organisation or individuals have returned from overseas and/or have been subject to isolation in the last 14 days
- iv. Whether the employees of an organisation or individuals have knowingly been in contact with persons having the COVID-19 virus
- v. Whether the employees of an organisation exhibits any of symptoms that might relate to COVID-19 and/or have advised that they are in a vulnerable cohort

Persons who do attend site will be required to sign on and off on the site attendance sheet as a record of their attendance.

5.2 Physical Distancing and Hygiene

Where there is a requirement for persons to access site then appropriate measures of physical distancing and hygiene practices will be required;

- i. ensure physical distancing by keeping a distance of at least 1.5 metres between people
- ii. encourage all workers to frequently wash their hands for at least 20 seconds with soap and water or by using an alcohol-based hand sanitiser and to practice good hygiene e.g. not shaking hands, touching eyes, nose and face, covering mouths while coughing or sneezing with a clean tissue or elbow

¹ Public Health (COVID -19 Restrictions on Gatherings and Movement) Order 2020 – Published under the Public Health Act 2010

- iii. be aware of how to spot COVID-19 symptoms (fever, cough, sore throat and shortness of breath) and make sure workers do not come to work if they are unwell
- iv. cleaning of vehicles between use by different groups
- v. regular cleaning of facilities

5.3 Work Health and Safety Incident Notifications

If a person attending site becomes known to be infected with COVID-19 virus then the Technical Manager will notify²;

- i. Safework NSW (by calling 13 10 50) and,
- ii. the Resource Regulator via the hotline (1300 814 609) - Provision of personal details of the affected person is not required.

Resumption of Normal Exploration Activities

Prior to resumption of exploration activities in accordance Authorisations A342 and A287, a risk assessment will be conducted for those activities to guard against inadvertent exposure by persons attending site to the COVID-19 virus until such time as either a vaccine is available to immunise persons against the COVID-19 or that NSW Health determine that Covid-19 virus does not constitute a health threat.

² Safework Australia – COVID-19 Information for Workplaces - <https://www.safeworkaustralia.gov.au/covid-19-information-workplaces>

6. Review

This is a live document that will be continuously updated in accordance with new advice on COVID-19 provided by the Australian government, the NSW government and NSW Resource Regulator.

7. References and Associated Documents

1. Public Health (COVID -19 Restrictions on Gatherings and Movement) Order 2020 – Published under the Public Health Act 2010
2. Safework Australia – COVID-19 Information for Workplaces - <https://www.safeworkaustralia.gov.au/covid-19-information-workplaces>
3. NSW Resource Regulator Safety Alert 25 March 2020
4. Minerals Council of Australia- <https://minerals.org.au/covid-19>
5. Minerals Council of Australia - [Resource Sector National COVID-19 Protocols](#)
6. Work Health and Safety (Mines and Petroleum sites) Act 2013,
7. Mining Act 1992 and,
8. Protection of the Environment Operations Act 1997 (NSW) (POEO Act)